

## Helpful Information/Updates for BHS Parents and Students

Updated 8/4/ 2020

### \*Quick list of direct links at the end of this document\*

- The **front office** is open from 9am-2pm daily. There is one person at the front desk available to answer the phones from 9am-2pm, but the call volume is very high. Ms. Riker will return any missed calls as soon as possible.
- **Schedule pickup** will be Tuesday and Wednesday, August 4<sup>th</sup> and 5<sup>th</sup>. Tuesday, August 4<sup>th</sup> from 12 – 6pm is for Seniors and Juniors only. Wednesday, August 5<sup>th</sup> from 12-6pm is for Sophomores and Freshmen. Take advantage of paying your fees online from our website beginning today (more info below). If you are a new student, have moved since last year, or are an incoming 9<sup>th</sup> grader, you will also need to bring proof of residency. To see what you need to bring for proof of residency, please visit this link: <https://www.tcss.net/Page/9714>
- If you wish to have your **schedule emailed to you**, please send a scan/screenshot of your receipts and/or confirmation page from MySchoolFees and Infosnap to Mrs. Hubbard ([khubbard@tcss.net](mailto:khubbard@tcss.net)) or Mrs. Crain ([dcrain@tcss.net](mailto:dcrain@tcss.net)). If you are a new student, have moved since last year, or are an incoming 9<sup>th</sup> grader, you will also need to send proof of residency. To see what you need to include for proof of residency, please visit this link: <https://www.tcss.net/Page/9714> If you have your schedule emailed, please be aware you can still complete the lunch form, schedule change form, and parking form online via the BHS webpage.
- We request that everyone completes the **free and reduced lunch form**, even if you do not wish to receive meal benefits. This information is helpful to our school. If you would like to complete this online, please visit <https://www.myschoolapps.com/>.
- Although the deadline to indicate your choice of **remote learning or on campus learning** has passed, if you have questions about this you may call the front office between 9am-2pm.
- **Parking:** If you need to park on campus this year, please see our updated requirements on website under 2020-2021 Parking Registration. Remember all past due and current fees must be paid and INFOSNAP registration completed before students will receive a schedule or parking permit. For more information, please visit <https://www.tcss.net/Page/30639> to see what documents are required to receive a parking pass.
- **School tours** are not available at this time. Incoming 9<sup>th</sup> graders received a tour in the spring of their 8<sup>th</sup> grade year. Counselors, teachers, and other school personnel will be posted in the hallways with all student schedules to help students navigate the building the first several days of school.

- **Schools fees** are paid through [https://secure3.myschoolfees.com/start\\_v2.aspx](https://secure3.myschoolfees.com/start_v2.aspx), which is also linked on the BHS home page.
- **Bus pick up/drop off times** can be found on the BHS home page <https://www.tcass.net/brookwoodhs> under “Bus Routes” or <http://www.infofinder.com/ifi/?cid=TCSD1QR1K1FAJ>
- Each teacher will make a **supply list** available to students on the first day of school. Please look for that information to come home after the first day of school. However, 3 ring binders, loose leaf paper, pencils, and dividers are always used if you’d like to purchase these prior to school.
- **Lunch accounts** are managed through MySchoolBucks which is linked on the BHS homepage <https://www.tcass.net/brookwoodhs> or <https://www.myschoolbucks.com/ver2/getmain?requestAction=home>
- **TCSS Reopening Plan** information can be found here: <https://www.tcass.net/domain/6779>
- Information about the **TCSS Off-Campus Learning Options** can be found here, as well as device and internet information for families and an explanation of blended learning: <https://vimeo.com/442033143> . This information is also posted on the TCSS website and social media.

#### Quick Links:

1. Infosnap <https://www.tcass.net/domain/5487>
2. Meal Benefits Form <https://www.myschoolapps.com/>
3. My School Fees [https://secure3.myschoolfees.com/start\\_v2.aspx](https://secure3.myschoolfees.com/start_v2.aspx)
4. Proof of residency info <https://www.tcass.net/Page/9714>
5. MySchoolBucks <https://www.myschoolbucks.com/ver2/getmain?requestAction=home>
6. Parking <https://www.tcass.net/Page/30639>
7. Schedule Pickup information <https://www.tcass.net/Page/33238>
8. Schedule change form  
<https://www.tcass.net/cms/lib/AL01001644/Centricity/Domain/6854/Schedule%20Change%20Form.pdf>
9. TCSS Web Page: <https://www.tcass.net/>
10. Brookwood High School Homepage: <https://www.tcass.net/Domain/10>