

Homecoming Dance-Student Information Sheet

General Information about Homecoming 2019

- **Theme**-BHS Has Got the Beat
- **Date**-Friday, September 13, 2019
- **Location**-Brookwood High School gym.
- **Time**-Homecoming Dance lasts from 9:00-12:00 AM. Lead-out of Homecoming Court will be at 9:00. Students may begin checking into the Homecoming through the gym entrance at 8:30 p.m.
- **Homecoming Tickets**-Because participation in extracurricular activities is limited to currently enrolled students, all students must purchase Homecoming tickets for themselves and their guests in advance of Homecoming night. No tickets will be sold at the door. On Homecoming night, only student ticketholders and their guests will be admitted into the Homecoming area.
- **Dress Code**-The attire of all student ticketholders must follow the guidelines listed below. Anyone who arrives inappropriately dressed will not be admitted to Homecoming. If you have a question about whether a garment is permissible, check with an administrator **before** the night of Homecoming.
- **All students' attire must be appropriate for a semiformal evening high school function.**
- Absolutely no jeans.
- Dresses are encouraged, but not required. All dresses and rompers must be appropriate in length. Full length dresses with slits, asymmetrical hemlines, hemlines of shorter dresses and short rompers can be no higher than mid-thigh. The top portion of all dresses as well as the back must not be too low-cut (with reference to the belly button line). Sheer fabric covering cut outs is permissible.
All of the guidelines listed above apply to formal pantsuits as well.
- Collared shirts must be worn. Suits, or sports coats worn with a collared shirt, tie, and dress slacks are encouraged, but not required. Students are not allowed to wear unbuttoned shirts or to remove their shirts.
- Army Dress Blues are appropriate attire for JROTC cadets.
- Any students displaying inappropriate attire will be asked to leave. The principal or his/her designee has the authority to determine inappropriate or unacceptable dress and, when necessary, to take disciplinary action. (from p. 50 of the 2018-2019 TCSS Parent-Student Information Guide)
- All guest must be high school age. Enrolled in an accredited institution.
- **Arrivals and Departures**- When you arrive, you (and your date, if you have one) will sign in at one of the check-in tables, give your Homecoming ticket to a Homecoming sponsor, and enter the Homecoming area. For safety reasons, students are not allowed to leave and re-enter the Homecoming area after checking in, so make sure you do not forget anything you need to have with you. You will sign out at the same table when you leave.

Remember that the BHS Homecoming is a school function. For this reason, all Tuscaloosa County Board of Education rules and policies are in effect.

Attending Homecoming Dance and Bringing a Date

Paying for Homecoming Tickets

- The following ticket prices will be in effect in the weeks leading up to Homecoming:
Until Friday, September 13, tickets cost \$10.00 each.
- **The last day to purchase a Homecoming Dance ticket is during lunch on Friday, September 13th. Do not wait until the last minute to purchase a ticket! No exceptions to any of these deadlines will be made, even if a student is absent on the day of a deadline.**
- Homecoming Dance tickets will be sold during lunch. Please see Mrs. Hubbard or Mrs. Crain.
- All sales are final on Homecoming Dance tickets. Because we do not issue refunds for tickets, we encourage all students to insure plans with dates and friends are final **before** purchasing their tickets.

The Date Approval Process

- If your date is not a current BHS student, you must complete the date approval process and have an approved Homecoming Date Request Form to give to Mrs. Hubbard or Mrs. Crain to be allowed to purchase a ticket for your date. All guest must be high school age. Enrolled in an accredited institution.
(1) If your date is in a home school program, you must fill out a Homecoming Date Request Form according to the instructions and turn it in to Mrs. Hubbard or Mrs. Crain, who will verify the information and approve or reject your request. Homecoming Date Request Forms will be available from Mrs. Hubbard or Mrs. Crain during in the lunch.

(2) Several days after the Good Standing Report (for non-BHS students) and completed Homecoming Prom Date Request Form have been submitted, you will pick up your Homecoming Date Request Form from Mrs. Hubbard in the lunchroom. Remember that Mrs. Hubbard will require several days' time to contact telephone references, so do not ask for your form until enough time has passed for her to do this. Because of the time required for contacting telephone references, Mrs. Hubbard will not accept last minute Homecoming Date Request Forms.

- Because the information on the Homecoming Date Request Form must be verified, it is essential that you write legibly and provide accurate information. Double check the phone numbers before turning in your form! Failing to follow instructions on the Homecoming Date Request Form regarding the copy of the date's picture ID or submitting inaccurate information will result in your Homecoming Date Request Form being delayed or rejected.
- If your date is approved, you will bring your approved Homecoming Date Request Form to Mrs. Hubbard or Mrs. Crain when you pay the fee for your date's ticket. **You must have your Homecoming Date Request Form approved by Mrs. Hubbard or Mrs. Crain in order to purchase a ticket for any date who is not a BHS student.**

Severe Weather Plan and Guidelines

- Our guiding principle is to promote the personal safety of our students, faculty, and staff during severe weather events, yet it is impossible to develop policies which anticipate every weather- related emergency. However, because springtime in Alabama offers the potential for tornadic activity, we have developed the following plan in anticipation of severe weather that could develop on the date of Homecoming:
 - (1) The BHS administration will monitor the long-range forecast in the days preceding Homecoming. If, as was the case in April 2011, the National Weather Service issues predictions of dangerous tornadic activity in the days preceding the Homecoming date, our event will be cancelled and re- scheduled for the Friday that follows the original Homecoming date, provided that the results of the emergency situation permit this. If our school facility is not usable, we will look for another venue or refund the purchase price of the tickets.
 - (2) If a severe weather situation develops on the day of Homecoming, we will attempt to use all available means of communication, which may include the School Messenger system, the BHS website, and the local media. Students and parents should monitor the local media for weather updates.
 - (3) If a tornado warning (tornado has been sighted or detected by radar; sirens activated) is issued during the Homecoming, students and BHS employees will take shelter in the tornado safe room located across from the gym in the BHS Fine Arts Wing and Homecoming will resume once the National Weather Service cancels the warning.

Getting Answers to Additional Questions

- BHS administrators (Mr. Bray, Ms. Hubbard, Dr. Marshall and Mrs. Crain) will answer any questions you may have.

Important Reminders

Remember the following:

- (1) Absolutely no payments will be accepted and no new tickets will be issued after lunch on September 13th.***
- (2) Homecoming tickets cannot be purchased at the door on Homecoming night. On Homecoming night, only student ticketholders and their guests will be admitted into the Homecoming Dance.***
- (3) Homecoming fees will not be refunded, regardless of the reason for the request.***
- (4) BHS students and/or their guests whose attire violates the Homecoming dress code will not be admitted.***
- (5) The BHS Homecoming Dance is a school function. For this reason, all Tuscaloosa County Board of Education rules and policies are in effect.***
- (6) Any ticketholder who is denied admittance or asked to leave due to a violation of the Homecoming Dance dress code or any other part of the TCS Student Code of Conduct will not receive a refund.***

DRESS CODE	
Suit Requirements	Dress Requirements
<p>Absolutely no jeans</p> <p>Collared shirts must be worn. Suits, or sports coats worn with a collared shirt, tie, and dress slacks are encouraged, but not required.</p> <p>Students are not allowed to wear unbuttoned shirts or to remove their shirts.</p> <p>Army Dress Blues are appropriate attire for JROTC cadets.</p> <p>Shirts must be buttoned and tucked in.</p>	<p>Absolutely no jeans.</p> <p>Dresses are encouraged, but not required. All dresses and rompers must be appropriate in length. Full length dresses with slits, asymmetrical hemlines, hemlines of shorter dresses and short rompers can be no higher than mid-thigh. The top portion of all dresses as well as the back must not be too low-cut. Sheer fabric covering cut outs is permissible.</p> <p>All of the guidelines listed above apply to formal pantsuits as well.</p>
<p>No athletic shoes, sandals, flip flops.</p>	<p>Dresses with the back line cut too low (with reference to the belly button line) are not acceptable.</p>
<p>Questions should be directed to: Mr. Bray at dbray@tcss.net.</p>	<p>Questions should be directed to: Mrs. Hubbard at khubbard@tcss.net. If the appropriateness of the dress is in question, please email a picture of the student, front and back, in the dress.</p>

GUEST PERMISSION FORM

Homecoming
Dance
September 13,
2019 9:00pm –
12:00am

INSTRUCTIONS: This Guest Permission Form is for Non-Brookwood High School students. Please read this form in its entirety. Your signature in multiple sections indicates that you have read, understand and agree to the contents of the entire form.

SUBMISSION INFO: Submit in person, by fax (205-247-4162) or email to Mrs. Hubbard khubbard@tcss.net
SUBMISSION DEADLINE: September 11th 3:00PM

Brookwood High School Student Information

Student Full Name:	Grade Level:
Parent Permission: My son/daughter named above has my permission to bring the guest listed below to this Brookwood High School event.	
Parent/Guardian Full Name:	
Parent/Guardian Email (if you would like a copy of this document):	
Parent/Guardian Signature:	Date:

GUEST INFORMATION

Guest Full Name:	Grade Level: Age:
Parent/Guardian Full Name:	
Address:	City: St:
Home Phone #:	Cell Phone #:
Parent Permission: My son/daughter named above has my permission to attend this Brookwood High School event.	
Parent/Guardian Full Name:	
Parent/Guardian Email (if you would like a copy of this document):	
Parent/Guardian Signature:	Date:

HIGH SCHOOL VERIFICATION (to be completed by guest's school)

I verify that student guest listed above is currently enrolled and in good disciplinary standing.	
Name of School:	
Address:	City: St:
School Phone #:	
Full Name of School Official:	Title:

BEHAVIOR & CONDUCT

Guests and students of Brookwood High School are expected to behave in a socially appropriate manner while on school grounds or at school activities. Guests and students are expected to comply with school rules and regulations, and to be courteous to each other, faculty members, parents, and employees of Brookwood High School. Inappropriate conduct may result in the removal from the event and notification of parent/guardian and guest's school. In the event that I am contacted and advised of an infraction that requires my child leave this event, I will promptly provide or ensure transportation away from the event location.

ILLNESS OR INJURY

In the event of illness or injury, the parent/guardian will be contacted. When immediate medical treatment seems essential, Brookwood High School personnel or representatives will contact emergency medical personnel to transport the injured child to an appropriate medical facility.

LIMIT OF LIABILITY

You agree to waive, discharge claims, release Brookwood High School, the TCSS Board, and school administration from all liability and indemnify and hold harmless its organizers, subsidiaries, affiliates, officers, agents, volunteers and other employees, from any and all liability on account of, or in any way resulting from injuries and damages with this event. You agree and understand and intend that this assumption of risk and release be binding upon you and any minors at the event.

GENERAL RULES/POLICIES
*1 guest per Brookwood High School student is allowed
*Brookwood High School students shall assume responsibility for his/her guest.
*All guests must be high school aged. Enrolled in an accredited institution. – Follow the “Date Approval Process on the Homecoming Information sheet.
*A signed and completed Guest Permission Form must be submitted to Mrs. Crain or Mrs. Hubbard by September 11 by 3:00PM.
*Online tickets/registration at https://www.tcss.net/brookwoodhs No ticket sales or guest registrations at the door.
*Check-in and attendance will be taken at the event. Check-in will begin at 8:30 pm. Guests must check-in with their BHS student host.
*Leaving the event site without permission is not permitted. Students leaving without permission will be denied re-entry.
*Dress code will be strictly enforced. Those in violation of event dress code will be denied entry. No refunds for dress code issues.
*Vulgar, obscene, or profane language will not be tolerated.
*Alcohol possession, use or intoxication, tobacco, e-cigarettes, drug use (legal or illegal), and weapons are prohibited.

UNDERSTANDING AND ACCEPTANCE OF POLICIES	
<p>I have read, understood and agree to comply with the policies of Behavior and Conduct, Illness and Injury, Dress Code, Limit of Liability, and all other general rules and expectations for guests and students attending social events at Brookwood High School. In addition, I understand that all behavioral/social guidelines outlined in the TCSS board policies and the Parent- Student Information Guide will be enforced as applicable to Brookwood High School students. We understand that failure to comply with any of our policies may result in disciplinary action including the removal of a student and guest from an event.</p> <p>Parents will be notified if their child is denied entry or removed for violations. School personnel may take actions they judge necessary to enforce these policies.</p>	
PLEASE SIGN BELOW	
Guest:	Date:
Parent/Guardian of Guest:	Date:
Brookwood Student:	Date:
Parent/Guardian of Brookwood High Student:	Date:

BROOKWOOD HIGH SCHOOL * 12250 GEORGE RICHMOND PARKWAY, BROOKWOOD, AL 35444
Phone: (205) 342-2777 Fax: (205) 247-4162 /Attn: Mrs. Crain or Mrs. Hubbard

