

## **PARENT INVOLVEMENT PLAN**

2018-2019

The mission of **Taylorville Primary School** is to develop each individual's potential and performance intellectually, socially, physically, and creatively in order for them to become life-long learners and productive, contributing citizens.

We know that parent involvement in our school can have a dramatic effect on the academic achievement of our students. This plan is created with the goal of developing a strong partnership with all of our parents so that our children will be provided with the best possible education we can offer.

So that parents will better understand our school's program and how they may become actively involved, we have addressed key areas of concern. Please feel free to discuss any questions, comments, or suggestions you may have about this plan with your child's teacher or a school administrator. We welcome input and suggestions on how we can do things better.

### **Parents' Involvement with the Tuscaloosa County School System Plan Development**

Annually, an LEA Advisory Committee, made up of faculty representatives and parents selected by the respective schools, meets to review and update the Tuscaloosa County School System's parent involvement plan. The plan is then made available to parents through distribution at each local school's annual fall meeting as an attachment with the local school parent involvement plan. It is also available on the school system website ([www.tcass.net](http://www.tcass.net)), available through the principal's office at each school, or upon request from the central office.

### **School's Use of Parent Involvement Funds**

**Taylorville Primary School** uses funds to purchase binders, plastic sleeves, pencil pouches, card stock and ink to ensure all students have take-home communication binders.

In previous years the allocation of parent involvement funds was used to create a Parent Involvement Room at TPS. This room will have an Internet connected computer with printer that will be available to parents at any time for their personal use. Parents will be able to use this computer for such things as resume research and preparation, job searches, completion of job applications, creating correspondence related to job-seeking efforts and other such uses as may be needed. This resource is still available at TPS.

### **Parents' Involvement in How Parent Involvement Funds Will Be Used**

As part of **Taylorville Primary School's** meeting held each fall with parents to review and update the School-Parent Compact and Parent Involvement Plan, the allocation of parent involvement funds is discussed. Funds are budgeted and expended based upon the goals and priorities set by the parent involvement team. This team meeting in the spring of the previous year.

### **Annual Meeting**

By the end of September, **Taylorville Primary School** will hold its annual meeting for all parents. Parents are notified of the meeting through (1) notices sent home by students, (2) school intercom announcements, (3) digital display in our main foyer, (4) our school website, (5) announcements in other languages when we have families where English is not their primary language, (6) Remind 101, a text message system for parents,

Topics to be discussed at this year's meeting are:

- Title I participation, its services, and parents' rights
- An explanation of the school's curriculum
- The assessments used in our school to measure students' progress
- Our school's parent involvement policy
- Our school's parent compacts
- Resources available for parents
- Character program
- Leadership Binder

### **Flexible Schedule of Meetings**

The leadership and staff of **Taylorville Primary School** have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents of participating children will be offered both in the evening and a morning time. Conferences with teachers are encouraged and may be set up by appointment during teacher's planning times and before or after school. Parents may obtain information about their child's progress through progress reports, report cards, phone calls, notes to the teacher, email, and participation in workshops or other family activities. Interpreters will be provided if needed to facilitate communication at parent conferences.

### **Involvement of Parents in Planning, Review, and Improvement of Title I Programs**

**Taylorville Primary School** believes in involving parents in all aspects of its Title I programs. We have a Parent Involvement Team that were active participants in the development/review of the plan. In addition, all parents were given the opportunity to review the plan and offer their input before the plan was approved. For the Parental Involvement Plan, all parents were given surveys at the end of the school year seeking their input on activities, training, and materials that the school should offer to parents next school year. Each year, the school-wide plan, including the parental involvement plan, is reviewed and evaluated. Results of parent surveys are reviewed by the parent representatives and an entire school-wide advisory council in determining needed changes.

### **Timely Information About the Title I Program, the Curriculum, and Academic Assessments**

At its annual meeting of parents at the beginning of the school year, **Taylorville Primary School** will present information about its Title I programs, the curriculum, and forms of academic assessments used to measure student progress. Parents will learn about our school's program and the following subjects taught: reading, math, writing, character education and changes to our school wide behavior/attendance procedures. They will also learn about how to schedule parent-teacher conferences and how they can participate in decisions related to the education of their child. We will review the *Tuscaloosa County School System Student/Parent Information Guide*, as well as our school's *TPS Parent Information Guide*, which includes more detailed information on these topics and a copy of the parental involvement plan. Upon conclusion of the general meeting, parents will be invited to visit their child's classrooms and meet their teachers. At this time, teachers will provide additional information on the subjects they teach and how students are individually assessed.

### **Submission of Parent Concerns About Our Title Plan**

In May of each year, **Taylorville Primary School's** Parent Involvement Team meets to review, evaluate, and revise our Parent Involvement Plan. There are many parents on the Committee who represent all the parents of the school. During the review process, all parents are notified of the review through notices sent home with students and publicized on the school website. The notices make parents aware that the plan is under review, that a copy of the plan is available for review in the school office, library, or by visiting the school website, and that parents have the right to give input regarding the revision of the plan. The notice also states that after the plan is finalized and approved, if a parent finds the plan to be unsatisfactory, they have the right to submit their concerns in writing to the school, and the school will submit their concerns to the central office at the same time that the Title I plan is submitted.

### **School-Parent Compacts**

**Taylorville Primary School** revises its school-parent compact in May of each year in consultation with our Parent Involvement committee and any parental comments received by teachers throughout the year. All parents will be given a copy of the new compact through open house enrollment packets and sent home with students during the beginning of the school year. A copy will be available on the school website and new students will be given one at the time of enrollment. The compact will be explained to the parents, and they will be asked to sign the compact signifying their commitment to working in partnership with the school and their child in ensuring that their child is successful in school. The compacts will be discussed with teachers at faculty meetings. Each teacher will be given the responsibility to explain the compact to the students and obtain the students' signatures. The teachers will sign the compacts and house them in his/her classroom for use during parent-teacher and/or student-teacher conferences.

### **Building Teachers' and Parents' Capacity for Strong Parental Involvement**

To ensure effective involvement of parents and to support a partnership among **Taylorville Primary School**, parents, and the community to improve student academic achievement, the staff at **Taylorville Primary School** shall:

- Describe any material and resource support offered to parents in helping their children increase their academic achievement; provide a parent center in school, and offer counseling services to support parents.
- Describe the training/workshops to be offered to parents in: local and state assessments, helping their children with homework, use of technology, and various curriculum approaches.
- Describe how continuing professional development for teachers will be implemented toward the goal of furthering their understanding and valuing of the contributions of parents; conferencing techniques; establishing positive relationships with families; how communication between the home and school may be strengthened; teacher involvement and other family-related activities.
- Describe how concerted efforts such as Jump Start for pre-kindergarten students, improved communication with Englewood Elementary, parent involvement committee meets to consider ways to encourage and support parents into more fully participating in the education of their children.
- Describe how information related to school and parent programs, meetings, and other activities is sent to parents in a language and format that they can understand. Support for parents in languages other than English will be provided by the compilation and translation of key school informational documents; providing translators to assist with registration, enrollment, and parent conferences; and working with the ESL department at the Tuscaloosa County Board in arranging for tutors as needed for students.
- Describe how the school provides other reasonable support for parental involvement activities as parents may request.

### **Participation of LEP Parents, Parents with Disabilities, and Parents of Migratory Children**

**Taylorville Primary School**, to the extent possible, provides opportunities for the participation of parents with limited English proficiency and parents with disabilities. We have a bilingual tutoring program director who is available to assist in communications with students and parents with limited English proficiency. Individual academic assessments, and the interpretation of those results, will be done for parents in a language they can understand through the assistance of our ESL specialists and translators available through the Tuscaloosa County Board of Education. At this time, **TPS** does not have any migrant students. Every effort is made to accommodate parents with disabilities. The Tuscaloosa County School System policy for homebound is followed as needs exist for homebound services. Parents requiring assistance should contact the counselor, nurse, or administration for referral forms and assistance with the application process. Homebound services are provided through the central office of the Tuscaloosa County School System.

This year we are thrilled to have a Parent Involvement Parent committee. This committee met in the spring of last year and created goals and plans for this year. The goal created are listed on the chart.