The Superintendent recommended that the Board go into executive session for personal/professional. Mr. Presley made a motion to accept the recommendation and Mr. Smalley seconded the motion. The motion was approved by a unanimous vote.

Present: Mr. Charles Orr  
Mr. Bill Copeland  
Mr. James Barnett  
Mr. Don Presley  
Mr. Joe Calvin  
Mr. Randy Smalley

Remote: Mrs. Portia Jones

ITEM I. ADJOURNMENT

The Board President, Mr. Orr, recommended that the meeting be adjourned. Mr. Calvin made a motion to accept the recommendation and Mr. Smalley seconded the motion. The motion was approved by a unanimous vote and the meeting was dismissed at 9:30 a.m.

CALLED MEETING 9:30 A.M.

The Tuscaloosa County Board of Education met in a called meeting on Thursday, April 16, 2020 at 9:46 a.m. Mr. Charles Orr, President, called the meeting to order.

Present: Mr. Charles Orr  
Mr. James Barnett  
Mr. Don Presley  
Mr. Joe Calvin  
Mr. Bill Copeland  
Mr. Randy Smalley

Remote: Mrs. Portia Jones

Mr. Charles Orr gave the invocation.

Mr. Don Presley led the pledge.

ITEM I. APPROVAL OF MINUTES

The minutes from March 23, 2020 were approved. Mr. Barnett made a motion to approve the minutes and Mr. Smalley seconded the motion. The motion was approved by a unanimous vote.

ITEM II. ADOPT THE AGENDA

The Superintendent recommended that the Board adopt the agenda as presented with the addition of Item G, “Approve the appointment of Mrs. Michelle Townsend to the position of Interim Chief School Financial Officer and Item H, “Approve Agreement for Services Contract between the Tuscaloosa County Board of Education and Danny Higdon to provide consultation and related services for a period of up to three months beginning May 1, 2020”. Mr. Copeland made a motion to accept the Superintendent’s recommendation and Mr. Presley seconded the motion. The motion was approved by a unanimous vote.
EXECUTIVE SESSION  
8:30 A.M.

I. Personal/Professional  
II. Adjourn  

REGULAR BOARD MEETING  
9:30 P.M.

I. Call to order  
II. Roll Call  
III. Invocation  
IV. Pledge of Allegiance  
V. Approval of Minutes  
VI. Adoption of Agenda  
VII. Presentation: Academic Continuity Plan Update, Dr. Davie  
VIII. Action Items  
A. Approve annual contract with Mastery Connect in the amount of $126,325.00 for the purpose of online formative assessment development, item test banks, and professional development.  
B. Approve Alternate Graduation Ceremony Plan.  
C. Approve naming new school the “Northport Intermediate School”.  
D. Approve agreement with the Tuscaloosa County Commission to accept ownership of the Fosters Storm Shelter.  
F. Report from the Chief School Financial Officer on Non-routine, Unusual, Without Legal Authorization, or transaction not in compliance with Fiscal Management Policies.  
IX. Human Resources  
A. Certified/Classified  
B. Administrative  
X. Announcements  
XI. Information Items  
A. First Reading of Policy Revision (Policy 5.10) Admittance, Residence, and Enrollment Requirements  
XII. Adjournment  

ITEM III. PRESENTATION: ACADEMIC CONTINUITY PLAN UPDATE, DR. DAVIE  

Dr. Davie gave an update to the Board on our system’s Academic Continuity Plan which was developed in response to COVID-19 to provide resources for our students and keep them academically engaged as we complete this school year in a non-traditional way. This plan provides instructional support for home, as well as additional support for students.  

ITEM IV. APPROVE ANNUAL CONTRACT WITH MASTERY CONNECT IN THE AMOUNT OF $126,325.00 FOR THE PURPOSE OF ONLINE FORMATIVE ASSESSMENT DEVELOPMENT, ITEM TEST BANKS, AND PROFESSIONAL DEVELOPMENT  

The Superintendent recommended that the Board approve an annual contract with Mastery Connect in the amount of $126,325.00 for the purpose of online formative assessment development, item test banks, and professional development. The recommendation was tabled until a later date and more is known about the re-opening of school.
ITEM V.  APPROVE ALTERNATIVE GRADUATION CEREMONY PLAN

The Superintendent recommended that the Board approve an alternative graduation ceremony plan. Mr. Smalley made a motion to approve the recommendation and Mr. Calvin seconded the motion. The motion was approved by a unanimous vote.

ITEM VI.  APPROVE NAMING NEW SCHOOL THE “NORTHPORT INTERMEDIATE SCHOOL”

The Superintendent recommended the Board approve naming the new school the “Northport Intermediate School”. Mr. Barnett made a motion to approve the recommendation and Mr. Calvin seconded the motion. The motion was approved by a unanimous vote.

ITEM VII.  APPROVE AGREEMENT WITH THE TUSCALOOSA COUNTY COMMISSION TO ACCEPT OWNERSHIP OF THE FOSTERS STORM SHELTER

The Superintendent recommended the Board approve an agreement with the Tuscaloosa County Commission to accept ownership of the Fosters Storm Shelter. Mr. Smalley made a motion to accept the recommendation and Mr. Presley seconded the motion. The motion was approved by a unanimous vote.

ITEM VIII. FINANCIAL REPORTS

Mr. Danny Higdon, Chief School Financial Officer presented the financial statement for the year Ending March 31, 2020. The superintendent recommended that the Board accept the financial statement as presented. Mr. Presley made a motion to accept the recommendation and Mr. Copeland seconded the motion. The motion was approved by a unanimous vote.

ITEM IX. REPORT FROM CHIEF SCHOOL FINANCIAL OFFICER ON NON-Routine, UNUSUAL, WITHOUT LEGAL AUTHORIZATION, OR TRANSACTION NOT IN COMPLIANCE WITH FISCAL MANAGEMENT POLICIES

[Notification form with table and description of financial transactions]

Notification Required by Act No. 2006-196
School Fiscal Accountability Act

[Signature of Chief School Financial Officer] Date

[Date: December 2, 2012] [File: 2012-12-12]

School Board: Tuscaloosa County Board of Education
Chief School Financial Officer: Danny C. Higdon
Email: dbhigdon2006@gmail.com
Phone: 205-352-3767

FINANCIAL TRANSACTION
Notification is required by Act No. 2006-196 because the financial transaction described below is deemed:
☐ A. Non-routine
☐ B. Unusual
☐ C. Not in compliance with fiscal management policies of the board
☐ D. Not in compliance with Act No. 2006-196

DESCRIPTION OF FINANCIAL TRANSACTION:
Name/Employee: School Employee
Date of transaction: August 2012
Description of financial transaction: A school employee did not follow policy 7.13, “Reconciliation” of the Tuscaloosa County Board of Education which requires that all bank reconciliations be completed by the 15th of the month. The school’s bank reconciliation was not completed until September 29th. A copy of the bank reconciliation is attached for your reference.

There was no loss of funds from this action.

☐ Additional Information Attached
☐ Recommended Corrective Action Attached
☐ Responses From Responsible Individually Attached

This notification is required by Act No. 2006-196. A copy of this notification is provided to all board members and the local superintendent of education. This notification shall be recorded in the minutes of the board by the president of the local board of education.

[Signature of Chief School Financial Officer] Date
ITEM X. APPROVE APPOINTMENT OF MRS. MICHELLE TOWNSEND TO THE POSITION OF INTERIM CHIEF SCHOOL FINANCIAL OFFICER, EFFECTIVE MAY 1, 2020, TO SERVE IN THAT POSITION UNTIL SUCH TIME AS A PERMANENT CHIEF SCHOOL FINANCIAL OFFICER IS NAMED AND BEGINS EMPLOYMENT. DUE TO THE RESPONSIBILITY AND WORK DEMANDS OF THIS POSITION, A WEEKLY SUPPLEMENT OF $150.00 WILL BE INCLUDED AS AN ADDITION TO HER NORMAL SALARY.

The Superintendent recommended the Board approve the appointment of Mrs. Michelle Townsend to the position of Interim Chief School Financial Officer, effective May 1, 2020, to serve in that position until such time as a permanent Chief School Financial Officer is named and begins employment. Due to the additional responsibility and work demands of this position, a weekly supplement of $150.00 will be included as an addition to her normal salary. Mr. Smalley made a motion to accept the recommendation and Mr. Barnett seconded the motion. The motion was approved by a unanimous vote.

ITEM XI. APPROVE AGREEMENT FOR SERVICES CONTRACT BETWEEN THE TUSCALOOSA COUNTY BOARD OF EDUCATION AND MR. DANNY HIGDON TO PROVIDE CONSULTATION AND RELATED SERVICES FOR A PERIOD OF UP TO THREE MONTHS BEGINNING MAY 1, 2020 AS MAY BE NEEDED DURING THE TIME OF TRANSITION TO A NEW CHIEF SCHOOL FINANCIAL OFFICER. THIS AGREEMENT TO BE EXECUTED IN ACCORDANCE WITH §36-25-13(D) OF THE CODE OF ALABAMA.

The Superintendent recommended the Board approve an agreement for services contract between the Tuscaloosa County Board of Education and Mr. Danny Higdon to provide consultation and related services for a period of up to three months beginning May 1, 2020 as may be needed during the time of transition to a new Chief School Financial Officer. This agreement to be executed in accordance with §36-25-13(d) of the Code of Alabama. Mr. Smalley made a motion to accept the recommendation and Mr. Barnett seconded the motion. The motion was approved by a unanimous vote.

ITEM XII. HUMAN RESOURCES REPORT

Dr. Mays presented the following human resources report for Thursday, April 16, 2020.

HUMAN RESOURCES REPORT

THURSDAY, APRIL 16, 2020 – CERTIFIED

CONDITIONAL EMPLOYMENT UNDER THE ALABAMA CHILD PROTECTION ACT (1999)


RETURN FROM LEAVE OF ABSENCE


Brittni Miles Johnson – Collins-Riverside Middle – Sixth Grade Teacher – Effective August 6, 2020.

FAMILY AND MEDICAL LEAVE


**CHANGE OF EMPLOYMENT/PROMOTION**


**RETIREMENT**


April Graham Harbin – Tuscaloosa County High – Spanish Teacher – Effective June 1, 2020.


LeeAnna Mills – Northside Middle – Library Media Specialist – Effective June 1, 2020.


Christy Simpson Passmore – Brookwood Middle – Social Studies Teacher – Effective June 1, 2020.


Lisa B. Rozyskie – Tuscaloosa County High – Art Teacher – Effective June 1, 2020.


Lydia S. Wheelus – Northside Middle – Math Teacher – Effective June 1, 2020.


**RESIGNATION**


THURSDAY, APRIL 16, 2020 – CLASSIFIED

CONDITIONAL EMPLOYMENT UNDER THE ALABAMA CHILD PROTECTION ACT (1999)


CHANGE OF EMPLOYMENT

Bethany Anne Gee – Central Office (Payroll) – Bookkeeper II (12-month) - (from Flatwoods Elementary – Secretary/Bookkeeper (12-month)) – Replacing Lindsey McKinney (change of employment/promotion) – Effective June 1, 2020.

RETIREMENT

Darcy L. Johnson – Echols Middle – CNP Manager – Effective June 1, 2020.

Joseph Edwin McCool – Transportation Department – Bus Driver – Effective June 1, 2020

RESIGNATION


SUPPLEMENTAL CONTRACT CHANGES

<table>
<thead>
<tr>
<th>NAME</th>
<th>School</th>
<th>CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Bramblett</td>
<td>Brookwood High</td>
<td>ADD Grass Cutting Softball and Baseball (Replacing Casey Smeraglia resigned))</td>
</tr>
</tbody>
</table>

SUPPLEMENTAL CONTRACTS

<table>
<thead>
<tr>
<th>NAME</th>
<th>School/Program</th>
<th>Position</th>
<th>Rate</th>
<th>Funds</th>
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</thead>
<tbody>
<tr>
<td>Lindsey Brown</td>
<td>Central Office</td>
<td>IEP Assistance</td>
<td>$33.00/hr</td>
<td>Federal VIB</td>
</tr>
<tr>
<td>Sarah C. Hall</td>
<td>Holt High</td>
<td>10 Extra Counselor Days</td>
<td>Daily Rate</td>
<td>Local/CO</td>
</tr>
</tbody>
</table>

THURSDAY, APRIL 16, 2020 – ADMINISTRATIVE

RETIREMENT


The Superintendent recommended the Board approve the Certified/Classified portion of the Human Resources as presented. Mr. Copeland made a motion to accept the recommendation and Mr. Smalley seconded the motion. The motion was approved by a unanimous vote.

The Superintendent recommended the Board approve the Administrative portion of the Human Resources Report as presented. Mr. Copeland made a motion to accept the recommendation and Mr. Smalley seconded the motion. The motion was approved by a unanimous vote.
ITEM XIII. ANNOUNCEMENTS

- Today’s Board meeting will be the only one in April.
- The Board meeting schedule will change to:
  - Monday, May 11th at 5:00 p.m.
  - Monday, May 18th at 5:00 p.m.

ITEM XIV. INFORMATION ITEMS

A. First Reading of Policy Revision (Policy 5.10) Admittance, Residence, and Enrollment Requirements

ITEM XV. ADJOURNMENT

There was no further business brought before the board and a motion was made by Mr. Smalley to adjourn the meeting and seconded by Mr. Calvin. The meeting was adjourned at 10:25 a.m.

TUSCALOOSA COUNTY BOARD OF EDUCATION

__________________________________________
CHARLES ORR, PRESIDENT

__________________________________________
WALTER W. DAVIE, SECRETARY